

November 5, 2009

MEMORANDUM

TO: University Senate Members

FROM: Elise Miller-Hooks
Chair of the University Senate

SUBJECT: University Senate Meeting on Thursday, November 12, 2009

The first meeting of the University Senate will be held on Thursday, November 12, 2009. The meeting will convene at **3:30 p.m.**, in **Room 0106, Francis Scott Key Hall**. If you are unable to attend, please contact the Senate Office¹ by calling 301-405-5805 or sending an email to senate-admin@umd.edu for an excused absence. Your response will assure an accurate quorum count for the meeting.

The meeting materials can be accessed on the Senate Web site. Please go to <http://www.senate.umd.edu/meetings/materials/> and click on the date of the meeting.

Meeting Agenda

1. Call to Order
2. Approval of the September 16, 2009, Senate Minutes (Action)
3. Report of the Chair
4. Report of a Committee:
 - PCC Proposal to Rename the B.S. in “Kinesiological Sciences” to “Kinesiology” (Senate Document Number 09-10-09) (Action)
 - PCC Proposal to Rename the Area of Concentration of “Physiology” to “Physiological Systems” in the Ph.D. in Biological Sciences (Senate Document Number 09-10-10) (Action)
 - PCC Proposal to Discontinue the M.A. in Comparative Literature (Senate Document Number 09-10-19) (Action)
5. Report of a Committee:
 - ERG Committee Report-Revisions to the Senate Bylaws 2009-2010 (Senate Document Number 09-10-06) (Action)
 - ERG Committee Report-Part-Time Graduate Student Representation (Senate Document Number 09-10-11) (Action)

¹ Any request for excused absence made after 1:00 p.m. will not be recorded as an excused absence.

6. Report of a Committee:
 - APAS Committee Report-30-Credit Hour Rule (Senate Document Number 07-08-14) (Action)
7. Special Order of the Day
 - Nariman Farvardin
Senior Vice President for Academic Affairs & Provost
 - Ann Wylie
Vice President for Administrative Affairs
 - Overview of the Decision-Making Process for Budget Reductions
8. New Business
9. Adjournment

¹ Any request for excused absence made after 1:00 p.m. will not be recorded as an excused absence.

University Senate

September 16, 2009

Members Present

Members present at the meeting: 112

Call to Order

Senate Chair Miller-Hooks called the meeting to order at 3:35 p.m.

Approval of the Minutes

Chair Miller-Hooks asked for additions or corrections to the minutes of the May 4, 2009 meeting. Hearing none she declared the minutes approved as distributed.

Report of the Chair

Chair Miller-Hooks reported that the Senate Executive Committee had been meeting with President Mote over the summer on budget related issues. She commended the open lines of communication and healthy relationship between the Administration and the Senate. She cited specific examples of their collaboration like the online suggestion box and the town hall meeting.

Chair Miller-Hooks reminded the Senate that the Town Hall would be held on September 22, 2009 from 12-1 p.m. in the Hoff Theatre in the Stamp Student Union.

Chair Miller-Hooks also explained that the General Education Task Force had begun meeting late last spring. They have developed the I-Series for the CORE program. The task force has invited members of the campus community to submit course proposals.

Chair Miller-Hooks also explained that she met with Charles Wellford, Chair of the Athletic Council. He explained that our campus is currently undergoing NCAA re-certification which is now done every 10 years.

Chair Miller-Hooks introduced each of the current year's committee chairs and gave a brief overview of their pending charges.

Chair Miller-Hooks asked Reka Montfort, Executive Secretary & Director, to give a brief overview of the new Senate legislation tracking system. Montfort explained that all Senate legislation will be posted on the website for the public to track. All of the 2008-2009 bills have already been uploaded and the 2009-2010 bills will be posted as they are presented this year. Montfort also explained that all relevant documents will be linked to each bill so that constituents could track the progress of each bill even after it leaves the Senate floor.

Committee Reports

A verbatim digital recording of the meeting is on file in the Senate Office.

Approval of the Standing Committee & Council Slates 2009-2010 (Senate Doc. No. 09-10-02) (Action)

Linda Mabbs, Chair of the Committee on Committees made a motion to approve the standing committee and council slates as presented. Miller-Hooks asked if there were any objections. Hearing none, she called for a vote of the Senate. The result was unanimous in favor of passing the slates. **The motion to approve the slates as presented passed.**

Approval of University Climate Action Plan (Senate Doc. No. 09-10-03) (Action)

Chair Miller-Hooks introduced Matthias Ruth, Chair of the Climate Action Plan Work Group.

Ruth gave a brief overview that the Climate Action Plan (CAP) was a result of President Mote's signing of the President's Climate Commitment. A work group was created with over 50 members from all campus constituencies who worked for a year on the plan. They created a living document that will be periodically updated and brought in line with new developments.

Ruth explained that there are seven key elements to the plan that span from administrative policies to power and operations of campus, transportation, campus services and activities, education and research, financial aspects and a monitoring and evaluation component. He explained that the CAP identifies 40 different strategies to reduce carbon emissions and other greenhouse gases. The strategies look towards improving quality of life and reducing congestion on roads as well as other results that are difficult to measure. The ultimate goal is to identify a mix of strategies to reduce our carbon footprint.

Ruth explained that the CAP was presented to the Senate on April 6, 2009. The draft plan was released and a comment period opened. The document was also reviewed extensively by Vice President Wylie and President Mote.

Ruth stated that the CAP will be implemented under the supervision of the University's Sustainability Council.

Chair-Elect Mabbs made a motion to endorse the Climate Action Plan and Senator Tervalva seconded the motion.

Chair Miller-Hooks called for a vote on endorsing the University Climate Action Plan. The result was, the majority yes, 4 no and 1 abstention. **The motion to endorse the University Climate Action Plan passed.**

**Special Order of the Day
President C.D. Mote**

Chair Miller-Hooks introduced President Mote.

President Mote thanked the Senate Executive Committee for its partnership with the administration in helping the University deal with the difficult road ahead. He also thanked the Senate for serving as a forum for discussing campus views.

President Mote acknowledged the difficult budgetary challenges but explained that he would like to speak first about news and achievements from the past year.

President Mote explained that the campus is welcoming 9,000 new students this Fall. They have the highest qualification of any entering class with an average SAT score of 1285 and an average GPA of 3.93. He also explained that our graduation rates for all students, including those from underrepresented groups, continue to climb.

President Mote gave an update on the University of Maryland Biotechnology Institute (UMBI). He explained that the institute will cease to exist after June 30, 2010 and that our campus will welcome parts of UMBI into our University. These include the Center for Biosystems Research and the Center for Advanced Research in Biotechnology. He further explained that the Bioengineering program will connect more closely to health sciences at the University of Maryland Baltimore. He compared this merger to adding a new school to the campus.

President Mote welcomed five new deans: Kevin Klose, Journalism, John Townshend, College of Behavioral and Social Sciences, Donald Kettl, School of Public Policy, Darryll Pines, A. James Clark School of Engineering, and Patricia Steele, Libraries.

President Mote highlighted several awards and appointments including:

- Eugenia Kalnay won the world's top prize in Meteorology, the 2009 International Meteorological Organization Prize given by the World Meteorological Organization.
- Vincent Carretta of English and Eve Ostriker of Astronomy won Guggenheims.
- Five faculty members were elected Fellows of the American Association for the Advancement of Science.
- Four faculty members won Fulbright Scholarships.
- John Weeks was elected to the National Academy of Sciences.
- Sankar Das Sarma of Physics was ranked 18th among all physicists worldwide, including the Nobel laureates, on the impact of his publications.
- Student Awards: three Goldwater Scholars, one Udall Scholar, seven Fulbrights, and 12 NSF Graduate Fellows, among 111 students winning national awards.
- Our chapter of the Society of Black Engineers was recognized as the nation's most distinguished chapter for 2008 out of 270 chapters.
- The Council for Advancement and Support of Education recognized our University Relations team with four 2009 Circle of Excellence awards including a Gold Medal.
- Kiplinger's Personal Finance awarded us our highest ranking as the nation's ninth best value in public higher education.
- The Ranking Web of Universities places us #18 out of 15,000 universities worldwide in our use of the web.
- For doctorates awarded to African-American students, the University ranks #8 nationally and at the top of AAU universities.

- The most recent Academic Ranking of World Universities places us at 37th in the world, 28th in the nation, and 12th among public universities.
- Our campus was also identified as a "Tree Campus USA" by the Arbor Day Foundation, recognizing our dedication to environmental stewardship.

President Mote explained that the University returns more than \$8 to the State for every \$1 the State invests in us. The faculty raise more than \$3 in research funds for every \$1 paid in salary by the State. The university ranks among the most productive economic engines in the State.

President Mote gave updates on facilities, including the new Knight Hall for Journalism, the renovation of Tawes Hall for English, the renovation of Tyser Tower at Byrd Stadium and the new elevator in the Main Administration building. However, the President did explain that the cost of our facility renovation backlog tops \$600M and the space shortage exceeds 1.3M square feet.

President Mote explained that Maryland Day has been a huge success, including collaboration with NASA Goddard Space Flight Center, the U.S. National Archives, the Beltsville Agricultural Research Center, Prince George's County and the City of College Park. The development program has also been successful in raising \$113M over the past year and \$518M in research funding was raised.

President Mote also highlighted the accomplishments of the athletics program, including:

- National championships from Women's Field Hockey and Men's Soccer
- Five Atlantic Coast Conference championships
- 271 athletes on the ACC academic honor roll

President Mote gave an update on the implementation of the Strategic Plan this past year, including:

- The General Education task force, chaired by Ira Berlin is working on its proposals.
- An Honors College was created to include the earlier programs as well as new programs.
- A diversity plan for the next decade is being prepared.
- We have intensified recruitment efforts for the State's highest achieving students.
- The Office of International Programs was reviewed and will soon be reorganized.
- The budget reallocation process led to \$8.5M in adjustments to advance the priorities of the Strategic Plan.
- Housing for students is expanding with additional beds in South Campus Commons and a new dorm on North Campus, as well as five new private projects adjacent to the campus.
- A Sustainability Council has been formed to monitor our progress on sustainability.
- New administrative applications that will provide access to institutional services will be developed, including a new course management module and voice over IP telephone service for our campus network.

President Mote also gave an update on the budget situation, including an overview of the two cuts in the FY10 budget and the possibility of further reductions before the end

of the fiscal year. He explained that the web-based suggestion box ideas are being implemented. The total reduction for FY10 is \$37.8M with \$11.2M in base reductions, \$16.4M in reserve reductions and \$10.2M in furloughs. He further explained that the FY11 budget could have a deficit of over \$1B on the total \$13B State budget. The President stressed the importance of the people of the university, including faculty, students and staff. The salaries and benefits account for over 70% of our State support. He explained that furloughs have been mandated by the State and will be distributed based on salary level. We are also considering the possibility of closing the campus for several days. He stressed that the \$37.8M reduction will impact our entire community.

President Mote thanked the Senate for its patience, counsel and willingness to work together with the administration. He also acknowledged that we will continue to move forward with our plans for the Purple Line and the East Campus town center. We will also continue to be guided by the priorities of the strategic plan. President Mote closed his speech by urging the campus to “never let up.”

Chair Miller-Hooks thanked the President for his remarks and opened the floor for a few brief questions.

Senator Robert Hayes, Undergraduate, College of Engineering asked why the furlough plan is being completed before the Town Hall Meeting.

President Mote responded that it is better to go into the Town Hall meeting with a plan as a basis for discussion. There are complicated issues involved in developing such a plan so it is better present a thought out plan for the university community to debate.

Senator Matthew Bernstein, Undergraduate, Robert H. Smith School of Business, asked if other institutions are implementing furloughs and if the university is doing anything to keep our best faculty.

President Mote stated that there were a lot of examples of institutions implementing furloughs, including Berkeley, which has assigned 26 days of furlough. He further clarified that furloughs were not a choice but rather designated by the State. He said that the campus community was more supportive of furloughs than layoffs.

New Business

There was no new business.

Adjournment

Hearing no further business, Senate Chair Miller-Hooks adjourned the meeting at 4:38 p.m.



University Senate TRANSMITTAL FORM

Senate Document #:	09-10-09
PCC ID #:	09004
Title:	Rename the B.S. in "Kinesiological Sciences" to "Kinesiology".
Presenter:	Alex Chen, Chair, Senate Programs, Curricula, and Courses Committee
Date of SEC Review:	
Date of Senate Review:	
Voting (highlight one):	<ol style="list-style-type: none">1. On resolutions or recommendations one by one, or2. In a single vote3. To endorse entire report
Statement of Issue:	<p>The Kinesiological Sciences undergraduate major, with the department of Kinesiology, was established in 1974, to capture the core concepts of movement from multiple perspectives (physiological, biomechanical, neural, cognitive, motor, social and historical), in preparation for careers beyond the traditional physical education profession. In the intervening 30 years, there has been an evolution of both content and name changes, and it is now apparent that most departments have settled upon the term "Kinesiology". To better align the name of the Maryland degree and to minimize current and prospective institutional degree identification problems (i.e., CIP and HEGIS codes), the faculty of the Department of Kinesiology proposes changing the name of the BS in Kinesiological Sciences to Kinesiology. The name of the second major with this department, Physical Education, shall remain the same.</p>
Relevant Policy # & URL:	

Recommendation:	The Senate Committee on Programs, Curricula, and Courses recommends that the Senate approve the renaming action.
Committee Work:	The Committee considered the proposal at its meeting on Sept 18, 2009, after successful review by the Academic Planning Advisory Committee (APAC). Prof. Jane Clarke, the Department Chair, was present to answer questions. After discussion, the Committee voted unanimously to recommend approval of the renaming action.
Alternatives:	The Senate could decline to approve the degree name change.
Risks:	If the Senate does not approve the change, the name of the Concentration will not accurately reflect the curriculum.
Financial Implications:	There are no financial implications.
Further Approvals Required: <i>(*Important for PCC Items)</i>	Senate, President, Chancellor, and MHEC notification

THE UNIVERSITY OF MARYLAND, COLLEGE PARK PROGRAM/CURRICULUM PROPOSAL

DIRECTIONS:

- Provide one form with original approval signatures in lines 1 - 4 for **each** proposed action. Keep this form to one page in length.
- Early consultation with the Office of the Associate Provost for Academic Planning & Programs is strongly recommended if there are questions or concerns, particularly with new programs.
- Please submit the signed form to Claudia Rector, Office of the Associate Provost for Academic Planning and Programs, 1119 Main Administration Building, Campus.
- Please email the rest of the proposal as an MSWord attachment to pcc-submissions@umd.edu.

DATE SUBMITTED 051809

PCC LOG NO. 09004

COLLEGE/SCHOOL SPH

DEPARTMENT/PROGRAM KINESIOLOGY

PROPOSED ACTION (A separate form for each) ADD _____ DELETE _____ CHANGE X

DESCRIPTION (Provide a succinct account of the proposed action. Details should be provided in an attachment. Provide **old** and **new** sample programs for curriculum changes.)

The Department of Kinesiology currently offers a Bachelor of Science degree in two undergraduate majors: 1) Physical Education, and 2) Kinesiological Sciences. The department seeks to change the name of the second major from “Kinesiological Sciences” to “Kinesiology.” The Physical Education degree Name would remain the same.

JUSTIFICATION/REASONS/RESOURCES (Briefly explain the reason for the proposed action. Identify the source of new resources that may be required. Details should be provided in an attachment.)

The term “Kinesiological Sciences” presents an institutional degree identification problem (i.e., CIP and HEGIS codes). Similar departments throughout the nation grant an undergraduate degree in “Kinesiology.” No new resources are anticipated as a result of this action.

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APPROVAL SIGNATURES - **Please print name, sign, and date**

1. Department Committee Chair _____
2. Department Chair _____
3. College/School PCC Chair _____
4. Dean _____
5. Dean of the Graduate School (if required) _____
6. Chair, Senate PCC _____
7. Chair of Senate _____
8. Vice President for Academic Affairs & Provost _____

Attachment

From an historical perspective, the content central to understanding movement originated in the 1800's within the emerging field of physical education. By the 1970's, it was evident that the core concepts involved in studying movement from multiple perspectives (physiological, biomechanical, neural, cognitive, motor, social and historical) were applicable to a broad spectrum of research, scholarship and careers beyond the traditional physical education profession. The University of Maryland was the first university within the United States to reflect this and, in 1974, created a second undergraduate major called, "Kinesiological Sciences."

Following a 30 year evolution of both content and name changes, it is now apparent that most departments have settled upon the term, "Kinesiology." To minimize current and prospective institutional degree identification problems (i.e., CIP and HEGIS codes), the faculty of the Department of Kinesiology proposes changing the name of the BS in Kinesiological Sciences to a BS in Kinesiology. The name of the second major, Physical Education, shall remain the same.

It is anticipated that there will be no significant resources required to implement the proposed change. Any necessary updating of materials will be accomplished and absorbed within the existing departmental structure.



University Senate TRANSMITTAL FORM

Senate Document #:	09-10-10
PCC ID #:	09010
Title:	Rename the Area of Concentration of “Physiology” to “Physiological Systems” in the Ph.D. in Biological Sciences.
Presenter:	Alex Chen, Chair, Senate Programs, Curricula, and Courses Committee
Date of SEC Review:	
Date of Senate Review:	
Voting (highlight one):	<ol style="list-style-type: none">1. On resolutions or recommendations one by one, or2. In a single vote3. To endorse entire report
Statement of Issue:	<p>The College of Chemical and Life Sciences recently renamed the Ph.D. in Biology as the Ph.D. in Biological Sciences. It was approved by the Maryland Higher Education Commission July 29, 2009. As part of that process, three Areas of Concentration were renamed to reflect the topic areas emphasized in the College of Chemical and Life Sciences, and the training and research interests of the faculty. The fourth, Physiology, was not renamed at that time because its structure was still being reformulated.</p> <p>This proposal is a request for the fourth name change – changing Physiology to Physiological Systems. The new name far better reflects 21st century biological sciences, since what was called “Physiology” in the past has now broadened very substantially in the scope of questions asked and the research approaches to these questions.</p>
Relevant Policy # & URL:	

Recommendation:	The Senate Committee on Programs, Curricula, and Courses recommends that the Senate approve the renaming action.
Committee Work:	The Committee considered the proposal at its meeting on Sept 18, 2009, after successful review by both the Academic Planning Advisory Committee (APAC) and the Graduate Programs Curriculum Committee (Grad PCC). Art Popper was present to answer questions. After discussion, the Committee voted unanimously to recommend approval of the renaming action.
Alternatives:	The Senate could decline to approve the degree name change.
Risks:	If the Senate does not approve the change, the name of the Concentration will not accurately reflect the curriculum.
Financial Implications:	There are no financial implications.
Further Approvals Required: <i>(*Important for PCC Items)</i>	Senate, President, Chancellor, and MHEC notification

**THE UNIVERSITY OF MARYLAND, COLLEGE PARK
PROGRAM/CURRICULUM PROPOSAL**

DIRECTIONS:

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 - Early consultation with the Office of the Associate Provost for Academic Planning & Programs is strongly recommended if there are questions or concerns, particularly with new programs.
 - Please submit the signed form to Claudia Rector, Office of the Associate Provost for Academic Planning and Programs, 1119 Main Administration Building, Campus.
 - Please email the rest of the proposal as an MSWord attachment to pcc-submissions@umd.edu.
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DATE SUBMITTED____

PCC LOG NO.	09010
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COLLEGE/SCHOOL_**College of Chemical and Life Sciences (CLFS)**

DEPARTMENT/PROGRAM_**NA**

PROPOSED ACTION (A separate form for each) ADD__ __ DELETE____ CHANGE__ X__

DESCRIPTION (Provide a succinct account of the proposed action. Details should be provided in an attachment. Provide **old** and **new** sample programs for curriculum changes.)

Rename the Area of Concentration in “Physiology” as “Physiological Systems” in the Ph.D. in Biological Sciences.

JUSTIFICATION/REASONS/RESOURCES (Briefly explain the reason for the proposed action. Identify the source of new resources that may be required. Details should be provided in an attachment.)

See attached.

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APPROVAL SIGNATURES - Please print name, sign, and date

1. Department Committee Chair **NA** _____
2. Department Chair **Barbara Thorne (Director, Biological Sciences Graduate Program)** _____ 8/19/09
3. College/School PCC Chair **Arthur N. Popper** _____ 8/19/09
4. Dean **Norma Allewell** _____ 8/19/09
5. Dean of the Graduate School (if required) _____
6. Chair, Senate PCC _____
7. Chair of Senate _____
8. Vice President for Academic Affairs & Provost _____

VPAAP 8-05

The College of Chemical and Life Sciences recently proposed reorganizing and renaming the Ph.D. in Biology as the Ph.D. in Biological Sciences. The proposal to rename the degree was approved by the Maryland Higher Education Commission July 29, 2009. As part of that process, we renamed three Areas of Concentration to reflect the topic areas emphasized in the College of Chemical and Life Sciences, and the training and research interests of our faculty. We did not ask to rename a fourth area at that time because the structure of that Area of Concentration was still being reformulated.

We are now requesting the fourth name change – changing Physiology to Physiological Systems. The new name for this Area of Concentration is similar to the old name, but the new name far better reflects 21st century biological sciences since what was called “Physiology” in the past has now broadened very substantially in the scope of questions asked and the research approaches to these questions. For example, physiology in the past was limited to, and focused on, issues related to how organ systems worked – such as the respiratory system, cardiovascular system, etc. Today, the discipline encompasses far broader and more exciting questions that start at the molecular level and extend to how whole organisms work. Thus, the change to “systems” implies a much broader and comprehensive understanding of how whole animals and plants, and their most minute parts, are integrated.



University Senate TRANSMITTAL FORM

Senate Document #:	09-10-19
PCC ID #:	09012
Title:	Discontinue the suspended M.A. in Comparative Literature
Presenter:	Alex Chen, Chair, Senate Programs, Curricula, and Courses Committee
Date of SEC Review:	10/29/09
Date of Senate Review:	11/12/09
Voting (highlight one):	<ol style="list-style-type: none"> 1. On resolutions or recommendations one by one, or 2. In a single vote 3. To endorse entire report
Statement of Issue:	<p>The M.A. in Comparative Literature was suspended in 2007 when the new Ph.D. was instituted as part of the merger of the Comparative Literature Program into the English Department. This action represents completion of the process to discontinue the program. No M.A. students remain in the program. Six doctoral students who were in the program prior to merger completed their M.A. degrees and are nearing completion of the CMLT Ph.D. Applicants to the Ph.D. program are now expected to have completed an M.A. in an appropriate program prior to entry into the CMLT doctoral program.</p>
Relevant Policy # & URL:	
Recommendation:	
Committee Work:	<p>The Committee considered the proposal at its meeting on Oct 16, prior to successful review by the Graduate Programs Curriculum Committee (Grad PCC). Beth Loizeaux and Zita Nunes were present to answer questions. After discussion, the Committee voted unanimously to recommend approval.</p>
Alternatives:	<p>The Senate could decline to approve the program termination.</p>
Risks:	<p>If the Senate does not approve the change, the program will remain on the state's program inventory but will have no students in it.</p>
Financial Implications:	<p>There are no financial implications.</p>

Further Approvals Required: <i>(*Important for PCC Items)</i>	Senate, President, and notification to Chancellor and MHEC

**THE UNIVERSITY OF MARYLAND, COLLEGE PARK
PROGRAM/CURRICULUM PROPOSAL**

DIRECTIONS:

- Provide one form with original approval signatures in lines 1 - 4 for **each** proposed action. Keep this form to one page in length.
- Early consultation with the Office of the Associate Provost for Academic Planning & Programs is strongly recommended if there are questions or concerns, particularly with new programs.
- Please submit the signed form to Claudia Rector, Office of the Associate Provost for Academic Planning and Programs, 1119 Main Administration Building, Campus.
- Please email the rest of the proposal as an MSWord attachment to pcc-submissions@umd.edu.

DATE SUBMITTED 8 July 2009

PCC LOG NO. 09012

COLLEGE/SCHOOL ARHU

DEPARTMENT/PROGRAM Comparative Literature MA Program

PROPOSED ACTION (A separate form for each) ADD DELETE X CHANGE

DESCRIPTION (Provide a succinct account of the proposed action. Details should be provided in an attachment. Provide **old and new sample programs** for curriculum changes.)

Convert suspension of MA program into discontinuation of MA program

JUSTIFICATION/REASONS/RESOURCES (Briefly explain the reason for the proposed action. Identify the source of new resources that may be required. Details should be provided in an attachment.)

The MA program was suspended when the new PhD was instituted. We are now completing the process and formally discontinuing the MA.

APPROVAL SIGNATURES - Please print name, sign, and date

1. Department Committee Chair Zita Nunes *Zita Nunes* 8 July 2009
2. Department Chair Paul Cartwright *Paul Cartwright* 7/14/09
3. College/School PCC Chair _____
4. Dean Elizabeth Lorraine *Elizabeth Lorraine* 8/1/09
5. Dean of the Graduate School (if required) Alicia *Alicia* 10/8/09
6. Chair, Senate PCC Alicia *Alicia* 10/16/2009
7. Chair of Senate _____
8. Vice President for Academic Affairs & Provost _____

In Spring 2007, the Comparative Literature Program merged with the English Department and completed its transformation from a six-year combined M.A./Ph.D. program (with the option of a terminal M.A.) to a 4-year Ph.D. program. At the time of the merger, no M.A. student remained in the program. Pre-merger students were allowed to finish their degrees according to the guidelines of the old program. Six pre-merger students, who have complete M.A. degrees, remain in the pipeline; all are nearing completion of the Ph.D. Applicants are now expected to have completed an M.A. before beginning the CMLT Ph.D. program. If an extraordinary B.A. student applies to the CMLT Ph.D. program, she or he will be directed to the appropriate M.A. program and efforts will be made to coordinate the admissions and funding. This approach was used successfully to recruit a CMLT flagship fellow, who entered in Fall 2009 as an English M.A.



University Senate TRANSMITTAL FORM

Senate Document #:	09-10-06
PCC ID #:	
Title:	Revisions to the Senate Bylaws 2009-2010
Presenter:	Kendra Wells, Chair
Date of SEC Review:	10/29/2009
Date of Senate Review:	11/12/2009
Voting (highlight one):	<ol style="list-style-type: none"> 1. On resolutions or recommendations one by one, or 2. In a single vote 3. To endorse entire report
Statement of Issue:	On September 8, 2009 the SEC charged the Elections, Representation, and Governance (ERG) Committee with making revisions to the University Senate Bylaws.
Relevant Policy # & URL:	NA
Recommendation:	<p>The committee recommends that the following revisions be made:</p> <ol style="list-style-type: none"> 1. Revision in the membership information for CUSF (Bylaws on page 27, in the second paragraph under Appendix 3). <ul style="list-style-type: none"> Recommended Change: CUSF The normal term for CUSF representatives is three (3) years, with two alternates serving three (3) - year terms; if a regular representative is unable to serve out his/her term, an alternate replaces him/her for the remainder of the term, and a new alternate is named. 2. Revision of language regarding the Committee on Committees to align with current practice. (Bylaws on page 23, under the Transitional Meeting section 10.2. <ul style="list-style-type: none"> Recommended Change: Removal of section 10.2.d, as the new Committee on Committees selects and presents a slate of standing committee memberships at the first meeting of the fall. The current Committee on Committees does not recommend membership of standing committees for the coming year at

	<p>the Transitional Meeting. Note: This recommendation requires a renumbering of the remaining sections in 10.2 (10.2.e becomes 10.2.d, etc.)</p> <p>Recommended Change: 10.2.g After the conclusion of the Transitional Meeting, any remaining vacancies on standing committees will be filled on an acting basis by the new Committee on Committees, subject to the approval of the Executive Committee and pending confirmation by the full Senate at its next regularly scheduled meeting.</p> <p>3. Revisions to the language regarding the Human Relations Committee membership to align with current classifications of staff.</p> <p>Recommended Change: Membership: The committee shall consist of an appointed presiding officer; four (4) undergraduate and two (2) graduate students; six (6) faculty members; three (3) nonexempt staff members; the Director of Human Relations; one (1) exempt staff member or a Director from the Office of Academic Affairs; one (1) exempt staff member or a Director from the Office of Administrative Affairs; one (1) exempt staff member or a Director from the Office of Student Affairs; and the following persons or a representative of each: the Senior Vice President for Academic Affairs and Provost, the Vice President for Administrative Affairs, and the Vice President for Student Affairs</p>
Committee Work:	The committee voted unanimously on October 15, 2009 to approve all of the revisions.
Alternatives:	The Senate could decline the revisions and maintain the current language.
Risks:	There are no associated risks.
Financial Implications:	There are no financial implications.
Further Approvals Required: <i>(*Important for PCC Items)</i>	Senate & Presidential

October 20, 2009

To: Elise Miller-Hooks
Chair, University Senate

From: Kendra Wells
Chair, ERG Committee

Subject: Revisions to the Senate Bylaws 2009-2010 Senate Document # 09-10-06

The ERG Committee recommends the following revisions to the Senate Bylaws:

1. Revision in the membership information for CUSF (Bylaws on page 27, in the second paragraph under Appendix 3).

Existing Language:

CUSF

The normal term for CUSF representatives is three (3) years, with a single alternate serving one (1) year; if a regular representative is unable to serve out his/her term, the alternate replaces him/her for the remainder of the term, and a new alternate is named.

Recommended Change:

CUSF

The normal term for CUSF representatives is three (3) years, with two alternates serving three (3) - year terms; if a regular representative is unable to serve out his/her term, an alternate replaces him/her for the remainder of the term, and a new alternate is named.

2. Revision of language regarding the Committee on Committees to align with current practice. (Bylaws on page 23, under the Transitional Meeting section 10.2.

Existing Language:

10.2.d. The confirmation by the Senate of the membership of standing committees for the coming year, as recommended by the Committee on Committees through the outgoing Executive Committee, shall be a scheduled special order of the Transitional Meeting.

Recommended Change:

Removal of section 10.2.d, as the new Committee on Committees selects and presents a slate of standing committee memberships at the first meeting of the fall. The current Committee on Committees does not recommend membership of standing committees for the coming year at the Transitional Meeting.

Note: This recommendation requires a renumbering of the remaining sections in 10.2 (10.2.e becomes 10.2.d, etc.)

Existing Language

10.2.g After the conclusion of the Transitional Meeting, any remaining vacancies on standing committees may be filled on an acting basis by the new Committee on Committees, subject to the approval of the Executive Committee and pending confirmation by the full Senate at its next regularly scheduled meeting.

Recommended Change:

10.2.g After the conclusion of the Transitional Meeting, any remaining vacancies on standing committees will be filled on an acting basis by the new Committee on Committees, subject to the approval of the Executive Committee and pending confirmation by the full Senate at its next regularly scheduled meeting.

3. Revisions to the language regarding the Human Relations Committee membership to align with current classifications of staff.

Existing Language:

Membership: The committee shall consist of an appointed presiding officer; four (4) undergraduate and two (2) graduate students; six (6) faculty members; three (3) classified employees; the Director of Human Relations; one (1) exempt staff member or a Director from the Office of Academic Affairs; one (1) exempt staff member or a Director from the Office of Administrative Affairs; one (1) exempt staff member or a Director from the Office of Student Affairs; and the following persons or a representative of each: the Senior Vice President for Academic Affairs and Provost, the Vice President for Administrative Affairs, and the Vice President for Student Affairs.

Recommended Change:

Membership: The committee shall consist of an appointed presiding officer; four (4) undergraduate and two (2) graduate students; six (6) faculty members; three (3) nonexempt staff members; the Director of Human Relations; one (1) exempt staff member or a Director from the Office of Academic Affairs; one (1) exempt staff member or a Director from the Office of Administrative Affairs; one (1) exempt staff member or a Director from the Office of Student Affairs; and the following persons or a representative of each: the Senior Vice President for Academic Affairs and Provost, the Vice President for Administrative Affairs, and the Vice President for Student Affairs



University Senate TRANSMITTAL FORM

Senate Document #:	09-10-11
PCC ID #:	
Title:	Part-Time Graduate Student Representation
Presenter:	Kendra Wells, Chair
Date of SEC Review:	10/29/2009
Date of Senate Review:	11/12/2009
Voting (highlight one):	<ol style="list-style-type: none"> 1. On resolutions or recommendations one by one, or 2. In a single vote 3. To endorse entire report
Statement of Issue:	On October 2, 2009 the SEC charged the ERG Committee with reviewing whether part-time graduate students should be given a representative on the Senate.
Relevant Policy # & URL:	NA
Recommendation:	<p>The ERG Committee recommends that part-time graduate students be given full representation on the Senate. We ask that an additional category be added to Section 2.2 Single Member Constituencies of the Senate Bylaws.</p> <p>(f) The part-time graduate students shall elect one (1) Senator from among their ranks for a term of one (1) year, renewable for up to three (3) years. When the Senate votes by constituencies, that Senator shall have the same voting rights as all other student Senators. A part-time student Senator who changes to full-time status subsequent to election may serve out his/her term.</p>
Committee Work:	The committee voted unanimously that part-time graduate students should have a representative on the Senate.
Alternatives:	The Senate could decline part-time Graduate Student Representation.
Risks:	There are no associated risks.
Financial Implications:	There are no financial implications.
Further Approvals Required: <i>(*Important for PCC Items)</i>	Senate & Presidential

October 20, 2009

To: Elise Miller-Hooks
Chair, University Senate

From: Kendra Wells
Chair, ERG Committee

Subject: Part-Time Graduate Student Representation Senate Document #09-10-11

Currently graduate students are represented by 10 at-large representatives with no more than two representatives from the same college. However, the Senate Plan of Organization stipulates in 3.4 (b) 5. that “a graduate student senator must be continuously enrolled and be certified by the Graduate School as a full-time graduate student in a graduate degree program at the University during the academic semesters served in the Senate, and shall not hold academic rank, nor an administrative or staff position, but may be a graduate assistant, graduate research assistant or graduate fellow.” These eligibility requirements preclude part-time graduate students from serving as a graduate student senator.

The undergraduate students are apportioned seats per college but are also given a seat for a part-time undergraduate representative in our single-member constituency category for a one-year term. This is outlined in the Senate Bylaws on page 4 section 2.2 (c)

(c) The part-time undergraduate students shall elect one (1) Senator from among their ranks for a term of one (1) year, renewable for up to three (3) years. When the Senate votes by constituencies, that Senator shall have the same voting rights as all other student Senators. A part-time student Senator who changes to full-time status subsequent to election may serve out his/her term.

The fall 2009 enrollment figures for part-time undergraduates are 1,925 and 3,591 for part-time graduate students. The Elections, Representation and Governance Committee felt that clearly the part-time graduate students are underrepresented and should have representation. For the undergrad reps there are 1 per 1,000, staff 1 for 200, and faculty 1 for 17. The committee plans to request that single member constituencies be addressed when the Plan of Organization is next reviewed. The committee voted unanimously in favor of part-time graduate students being represented on the Senate.

The ERG Committee recommends that part-time graduate students be given full representation on the Senate. We ask that an additional category be added to Section 2.2 Single Member Constituencies of the Senate Bylaws:

(f) The part-time graduate students shall elect one (1) Senator from among their ranks for a term of one (1) year, renewable for up to three (3) years. When the Senate votes by constituencies, that Senator shall have the same voting rights as all other student Senators. A part-time student Senator who changes to full-time status subsequent to election may serve out his/her term.

KW/ld



University Senate TRANSMITTAL FORM

Senate Document #:	07-08-14
PCC ID #:	N/A
Title:	30-Credit Hour Rule / Residency Requirement
Presenter:	Charles Delwiche, Chair of Senate APAS Committee
Date of SEC Review:	October 29, 2009
Date of Senate Review:	November 12, 2009
Voting (highlight one):	<ol style="list-style-type: none"> 1. On resolutions or recommendations one by one, or 2. In a single vote 3. To endorse entire report
Statement of Issue:	The goal of this proposal is to make changes to the current University policy on UMCP Undergraduate Degree Requirements.
Relevant Policy # & URL:	III-7.00(A) UMCP DEGREE REQUIREMENTS as established in the Consolidated USMH & UMCP Policies and Procedures Manual http://www.president.umd.edu/policies/iii700a.html
Recommendation:	The 2009-2010 APAS Committee recommends changes to University policy III-7.00(A) UMCP DEGREE REQUIREMENTS in order to better accommodate undergraduate students who wish to take part in study abroad opportunities, internship opportunities, and limited off-campus programs during their final thirty credits.
Committee Work:	<p>On September 25, 2007, Dean for Undergraduate Studies Donna Hamilton submitted a request to review the rules regarding whether the last thirty credits of an undergraduate student's academic career must be taken on the University of Maryland College Park campus. The major cause for this review stemmed from increased interest in Study Abroad programs, as well as an unmanageable number of requests for minor exceptions to the current rule. The Senate Executive Committee (SEC) decided to charge the APAS Committee with reviewing the University's residency requirement.</p> <p>The 2007-2008 APAS Committee began research on this topic in October 2007. The charge was carried-over to the following year. The 2008-2009 APAS Committee submitted an initial report to the SEC and Senate in April 2009, which was returned</p>

	<p>to committee for further review. The 2009-2010 APAS Committee continued to research the issue by comparing the University's current policy to those of our peer institutions, including: U. Illinois–Champagne, UNC Chapel Hill, UC Berkeley, UM Ann Arbor, UCLA, University of Wisconsin–Madison, Virginia Tech, and Rutgers.</p> <p>Representatives from the Office of the Senior Vice President for Academic Affairs and Provost and the Office of Undergraduate Studies worked with the 2009-2010 APAS Committee to develop language for proposed changes. The drafted language was also vetted through the President's Legal Office. The committee met on October 21, 2009, at which time the committee voted to put forth the proposed changes to the current policy. The resulting vote was 14 members in favor, 0 members opposed, and 1 abstention.</p>
Alternatives:	The text of the policy could remain as is currently written.
Risks:	There are no associated risks.
Financial Implications:	There are no financial implications.
Further Approvals Required: <i>(*Important for PCC Items)</i>	Senate Approval, Presidential Approval

APAS Committee Report

Proposed Changes to the University Policy III-7.00(A) UMCP DEGREE REQUIREMENTS

The 2009-2010 APAS Committee recommends Senate approval of the following changes to University policy III-7.00(A) UMCP DEGREE REQUIREMENTS:

That section 1. Residency Requirement – Final Thirty Hour Rule under section B. Undergraduate Degree Requirements be replaced with the following text:

1. Residency Requirement

a. All candidates for undergraduate degrees from UMCP must take a minimum of 30 credits at UMCP. These must include a minimum of fifteen credits in courses numbered 300 or above, including at least twelve credits in the major field.

b. Normally these 30 credits will be the final 30 credits counted toward the degree. However, credits from University-approved study abroad and internship programs, and a maximum of 6 credits that are not part of such programs, may be included in the final 30 if approved in advance by the dean of the academic unit from which the student expects to receive the degree.

The current policy text can be found in Appendix One. The proposed change can be found in Appendix Two.

The existing language includes explicit reference to an appeals process. That clause appears to be redundant with the general appeals process and seems to have been included only with the intent of limiting appeals to exceptional cases. The proposed language is intended to make most such cases possible to resolve at the level of the program or college.

Nonetheless, the APAS committee noted that the language describing the appeals process is useful both in alerting students to the possibility of appeal and promoting uniformity in how such appeals are handled by programs and colleges. Consequently, the committee recommended that the undergraduate catalog contain information referring to the appeals process, either in this section or in a closely related section.

One solution would be to include the following statement in this section of the undergraduate catalog: "Exceptions to this rule will be made only under highly unusual circumstances, and such requests must be made through the Dean's Office to the Office of the Vice President for Academic Affairs."

An alternative would be to draft a separate policy detailing the appeals process that could be referred to uniformly throughout the policies and procedures manual.

Appendix One – Current University Policy



Consolidated USMH & UMCP Policies and Procedures Manual

III-7.00(A) UMCP DEGREE REQUIREMENTS

APPROVED BY THE PRESIDENT 1 AUGUST 1991

A. Policy

General requirements for undergraduate and graduate degree programs at UMCP are outlined below. Requirements for graduation at UMCP vary according to the character of work in the different colleges, schools, departments, and other academic units. It is the responsibility of the colleges, schools, departments, and other academic units to establish and publish clearly defined degree requirements. These requirements must be approved by the President. The responsibility for knowing and meeting all degree requirements for graduation in a particular curriculum rests with the student. Specific degree requirements are listed in the Undergraduate Catalog and University of Maryland at College Park Graduate School Catalog with the description of each program.

B. Undergraduate Degree Requirements

1. Residency Requirement - Final Thirty Hour Rule

- a. All candidates for undergraduate degrees from UMCP must take their final thirty credits at UMCP. Included in these thirty semester hours will be a minimum of fifteen semester hours in courses numbered 300 or above, including at least twelve semester hours in the major field.
- b. A student who at the time of graduation will have completed thirty hours in residence at UMCP may, under unusual circumstances, be permitted to take a maximum of six of the final thirty credits of record at another institution. In such cases, written permission must be obtained in advance from the dean of the academic unit from which the student expects to receive the degree. Exceptions beyond six credits will be made only under highly unusual circumstances, and such requests must be made through the Dean's Office to the Office of the Vice President for Academic Affairs.

2. Enrollment in Majors

A student must be enrolled in the major program from which he or she plans to graduate when registering for the final fifteen hours of the baccalaureate program. The requirement applies to the third year of the combined pre-professional degree programs.

3. Credit Requirements

No baccalaureate degree will be awarded in instances where fewer than 120 credits have been earned. Many undergraduate curricula at UMCP require more than 120 credits. It is the responsibility of the student to become familiar with the requirements of particular curricula.

* To earn a baccalaureate degree at UMCP a minimum of thirty credits must be taken in residence.

4. Grade Point Average

A minimum 2.00 grade point average is required for graduation in all curricula. A higher average may be required by the individual department, college, school, or program.

Appendix Two – Proposed Policy Changes (in blue font)



Consolidated USMH & UMCP Policies and Procedures Manual

III-7.00(A) UMCP DEGREE REQUIREMENTS

APPROVED BY THE PRESIDENT 1 AUGUST 1991

A. Policy

General requirements for undergraduate and graduate degree programs at UMCP are outlined below. Requirements for graduation at UMCP vary according to the character of work in the different colleges, schools, departments, and other academic units. It is the responsibility of the colleges, schools, departments, and other academic units to establish and publish clearly defined degree requirements. These requirements must be approved by the President. The responsibility for knowing and meeting all degree requirements for graduation in a particular curriculum rests with the student. Specific degree requirements are listed in the Undergraduate Catalog and University of Maryland at College Park Graduate School Catalog with the description of each program.

B. Undergraduate Degree Requirements

1. Residency Requirement ~~— Final Thirty Hour Rule~~

- a. All candidates for undergraduate degrees from UMCP must take a minimum of 30 credits at UMCP. These must include a minimum of fifteen credits in courses numbered 300 or above, including at least twelve credits in the major field.
- b. Normally these 30 credits will be the final 30 credits counted toward the degree. However, credits from University-approved study abroad and internship programs, and a maximum of 6 credits that are not part of such programs, may be included in the final 30 if approved in advance by the dean of the academic unit from which the student expects to receive the degree.

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