



COLLEGE OF  
AGRICULTURE &  
NATURAL RESOURCES

# Plan of Organization

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## **I. Purpose**

The purpose of the College of Agriculture and Natural Resources (AGNR) (“the College”) Plan of Organization is to provide a framework for the systematic decision-making processes in management and academic decisions, concordant with the expectations of the University of Maryland (“the University) and the Policy of Shared Governance in the University System of Maryland (USM) (I-6.00). Inherent in this purpose is a commitment to shared governance and a responsibility for maintaining channels of communication across the administration, faculty, staff, and students. The executive authority of the AGNR administration flows from the Senior Vice President & Provost through the Dean, whereas shared governance authority originates in the USM Policy of Shared Governance and the Plan of Organization for Shared Governance at the University of Maryland (“the UMD Plan”) and flows through the University Senate to AGNR.

## **II. Mission**

We embody the University’s land-grant mission with a commitment to eliminate hunger and malnutrition, preserve our natural resources, improve quality of life, and empower the next generation through a world-class education.

## **III. Constituents of the College**

A. The following Units, including academic, non-degree-granting, and personnel, comprise AGNR:

1. Academic Units
  - a. Department of Agricultural and Resource Economics (AREC)
  - b. Department of Animal and Avian Sciences (ANSC)
  - c. Department of Environmental Science and Technology (ENST)
  - d. Department of Nutrition and Food Science (NFSC)
  - e. Department of Plant Science and Landscape Architecture (PSLA)
  - f. Institute for Applied Agriculture (IAA)
  - g. Department of Veterinary Medicine (VTMD)
2. University of Maryland Extension (UME)
3. Maryland Agricultural Experiment Station (MAES)
4. Maryland Campus of the Virginia-Maryland Regional College of Veterinary Medicine

- B. Faculty refers to all Tenured/Tenure-Track and Professional Track Faculty appointed in both on and off campus facilities in the College unless otherwise noted.
- C. Staff refers to all Exempt and Non-Exempt staff employed by the College in both on and off campus facilities in any of the Units listed above.

#### **IV. Administration**

- A. **Dean and Director.** The Dean is the Chief Executive Officer of AGNR. The Dean also serves as Director of UME and MAES.
  - 1. The Dean has overall responsibility for the College's facilities, budget, academic affairs, research operations, programs, operations, and personnel matters.
  - 2. The Dean has statewide responsibility for articulating the mission and goals of the College.
  - 3. The Dean is appointed by the authority of the President of the University of Maryland upon recommendation of the Senior Vice President and Provost, following a search involving substantial participation by faculty, staff, students, and constituents of the state.
- B. **Associate and Assistant Deans/Directors and Assistants to the Dean/Director.** The Dean may appoint Associate and Assistant Deans/Directors and Assistants to the Dean/Director who serve at the Dean's discretion.
  - 1. Associate or Assistant Deans/Directors may be appointed for each of the major responsibility areas including instruction, research, extension, and international programs. Each of these shall assist the Dean to administer College operations.
  - 2. Appointments shall be made with substantial input from College faculty, staff, and students, as appropriate. The Dean will follow all University procedures with regard to appointments and/or reappointments.
- C. **Unit Heads.** Each Unit of the College shall be administered by a Department Chair, Associate Director or Director. Unit Heads are responsible for their Unit's budget, program direction, and personnel matters, including recommendations for appointments, tenure, promotions, and salaries, in concert with procedures of the University. Each chair or Unit Head will be appointed by the Dean or their representative following a search process with substantial involvement of faculty, staff, students, and stakeholders of the unit as appropriate. All University procedures with regard to appointments will be followed.

D. **Administrative Council (AC).** The AC shall advise the Dean on strategic thinking for the College.

1. Membership: All department chairpersons/associate deans/assistant deans, program leaders, program directors, and key academic/administrative leadership are members of the Council.
2. Meetings: Meetings of the Council shall be called by the Dean at least twice a year.

## V. College Councils

### A. Diversity, Equity, Inclusion, and Respect Council (DEIRC)

1. **Mission.** The AGNR Diversity Council's mission is to effectuate the College's DEIR plan to improve diversity, inclusion, and equality within the college community by promoting dialogue, providing information, and fostering respect for all students, faculty, and staff, and AGNR clientele. In carrying out its mission, the council chair will report to the Dean of AGNR. Specifically, the Council works to:
  - a. Fully effectuate and support the College's four DEIR goals and four College-level initiatives and modify the DEIR plan, as needed;
  - b. Review AGNR's unit DEIR plans and provide input;
  - c. Comment on policy-related issues, including ways in which current policy strengthens or detracts from the diversity of the composition of the faculty, staff, student body, and eligible clientele; and
  - d. Present recommendations to the Dean that include strategies, individuals responsible for specific actions, timelines for implementation, and measurable outcomes that reflect continuous improvement of College climate and identify methods that "move the needle" on diversity, equity, and inclusion, and foster respect for AGNR clientele, faculty, staff, and students.
2. **Representation.** The Council will reflect the broad diversity of the College's faculty, staff, and students. Individuals will be selected so that the unique differences within the College bring about a Council that supports individual and collective achievements to create an environment that is both respectful of these differences and inclusive of all.
3. **Membership.** The AGNR DEIR Council shall have the following members (23 voting members and 2 ex-officio).

- a. The constituencies represented are:
  - i. Faculty
    - (a) Tenured/Tenure-Track (TTK) Faculty: one representative from each of AGNR's Academic Units (six)<sup>1</sup> and two representatives from UME.
    - (b) Professional Track Faculty (PTK): three representatives from on-campus Units, including one from the IAA and two from UME.
    - (c) MAES (one)
  - ii. Exempt Staff members (two)
  - iii. Non-Exempt Staff members (two)
  - iv. Graduate Student members (two)
  - v. Undergraduate Student members (two)
  - vi. IAA Student (one)
  - vii. Assistant Dean for Academic Programs
  - viii. Associate Chair (appointed by the Dean): Academic Chair/Associate Dean/Associate Dean and Director
  - ix. Non-Voting Ex-officio: Director Human Resources Management and Compliance Programs/Equity Administrator (Chair of Survey Committee)
  - x. Non-Voting Ex-officio: AGNR Diversity Officer
- b. Members to the AGNR DEIR Council will be elected by their respective unit or representative group for a three-year term and may be re-elected for up to two consecutive terms. Faculty (TTK and PTK) members representing Academic Units, UME, and IAA will be elected by their respective unit. Units are strongly encouraged to seek input from their unit-level DEIR committees/councils, where appropriate.
- c. The Dean will appoint the member representing MAES based on input from the Associate Dean of MAES. The Assistant Dean for Academic

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<sup>1</sup> Agricultural and Resources Economics, Animal and Avian Sciences, Environmental Science and Technology, Nutrition and Food Science, Plant and Landscape Architecture, and Veterinary Medicine.

Programs will represent the diversity issues of students and facilitate the nomination of two graduate students and two undergraduate students. The Director of IAA will facilitate the nomination of the IAA student representative.

- d. The two on-campus PTK faculty representatives, the two exempt staff representatives, and the two non-exempt staff representatives shall be elected from an election conducted by the Dean's Office. Members of the College community may nominate individuals to represent exempt or non-exempt staff by sending a nomination letter to the Office of the Dean. Individuals interested in serving may also self-nominate by sending a letter of interest to the Office of the Dean with the support of their respective supervisor.
  - e. The Director of Human Resources Management and Compliance Programs/Equity Administrator, and the AGNR Diversity Officer are permanent staff members of the Council. They will serve as subject matter advisors and provide support to the Council.
4. **Leadership.** The DEIR Council leadership will consist of four members of the Council;
- a. The Council Chair (TTK faculty);
    - i. The Chair will be elected by the members of the Council.
    - ii. The Chair will serve a two-year term and may serve no more than two consecutive terms.
  - b. An Associate Chair;
    - i. The Associate Chair is appointed by the Dean and must be an Associate Dean or Associate Dean/Director or Academic Unit Head.
    - ii. The Associate Chair will serve a one two-year term and may be re-appointed by the Dean for one additional year.
  - c. A Faculty Member (TTK or PTK); and
    - i. The Faculty Member will be elected by the members of the Council.
    - ii. The Faculty Member will serve a two-year term and may serve no more than two consecutive terms.
  - d. The AGNR Diversity Officer shall serve as a permanent ex-officio on the Council.

- e. Together, these four members comprise the Executive Committee of the Council and may meet as needed to facilitate the work of the Council.
5. **Quorum.** A quorum of 15 of the 23 voting members of the Council must be present (in-person or via telephone or video link) in order to conduct business. At least one of the two ex-officio members should be present to conduct official business.
6. **DEIR Committees**
- a. **Policy Committee:** Review institutional policies; and make recommendations to the Council about diversity-related policy issues.
  - b. **Terrapin Strong/Education:** Coordinate AGNR’s Terrapin Strong initiatives (Committee Chair, the Assistant Dean for Academic Programs).
  - c. **Data and Survey Committee:** Oversee the administration of the climate survey and communication of AGNR data. (Committee Chair and Director of HRRMCP).
  - d. **Ad Hoc Committees:** The Council may create ad hoc committees, as needed, such as an external stakeholder/community engagement committee, a student learning/curriculum committee, an awards and recognition committee, and a mentoring and development committee, etc.
    - i. **Frequency of meetings**
      - (a) The Council will meet at least two times during the fall and spring semesters at a time agreed upon by the majority of the membership.
      - (b) The committees of the Council will meet as needed to conduct their business.
    - ii. **Annual Report.** An annual report summarizing activities, outcomes, recommendations, and goals for the following year is submitted to the Dean each year by first Tuesday in May.
- B. **Dean’s Global Leadership Council (DGLC).** To function as an external advisory board to the Dean of AGNR and provide a mechanism for input on issues and concerns to the College from external stakeholders.
- a. **Membership:** The membership will be determined by the Dean with input from College unit heads, associate deans, faculty, and staff, and will include representation from a variety of stakeholders of the College.



- b. Organization: Members will serve for a period of three (3) years and may be extended at the discretion of the Dean.
- c. Meetings: The DGLC will meet with the Dean a minimum of two (2) times per year. Special meetings may be called by the Dean.

## **VI. Shared Governance Structure and Organization**

The overall current structure for the College is shown in the organizational chart in Appendix 1 of the Plan. The Dean shall communicate with and be advised by elected representatives of the faculty, staff, and students as described below.

### **A. Faculty Advisory Council**

1. Purpose: The Faculty Advisory Council (FAC) is the chief body of shared governance in AGNR. The business of the FAC shall be consistent with the Policy of Shared Governance in the University System of Maryland (I-6.00) and the Plan of Organization for Shared Governance at the University of Maryland, College Park.
  - a. The FAC will provide input to the Dean on matters including, but not limited to, strategic planning, administrative staffing, facilities use and planning, and the annual budget of the College.
  - b. The Dean, Chair, or Director shall provide a report of the Unit's expenditures of the prior fiscal year to the FAC.
  - c. The FAC will be responsible for the systematic review and approval of this College Plan of Organization.
  - d. The FAC shall also serve as a Committee on Committees for the College to:
    - i. Nominate a slate of candidates for service on all committees of the College; and
    - ii. Provide a slate of candidates from within the College from which administrators above the Department or Academic Program level may appoint representatives to bodies in order to participate in the search, nomination, and review of administrators within the College.
2. Membership. Membership on the FAC shall include AGNR faculty who are on the College Park campus and in extension offices as follows:
  - a. Elected faculty Senators (TTK and PTK) of the College; and

- b. One additional faculty (TTK or PTK) representative elected from each College Unit.
  - c. Two staff members (one exempt and one non-exempt) elected from the Staff Advisory Council (SAC);
  - d. One undergraduate student member elected from the Dean's Undergraduate Student Advisory Council (DUSAC); and
  - e. One graduate student member elected from the Dean's Graduate Student Advisory Council (DGSAC).
  - f. Members elected by the University Senate election process shall have terms that coincide with their terms on the Senate and all other members shall serve a one-year term with eligibility for re-election for up to two additional years that total three consecutive years.
3. Organization: At the first meeting of an academic year, Council members shall elect a Chair, Vice Chair, and Secretary from within the Council's membership. Officers shall serve a one-year term and can be re-elected two times for a total of three years of service.
  4. Meetings: The Council will meet twice a semester. A quorum shall be a simple majority of the members. Special meetings may be called by the Council Chair or by the Dean.

**B. Dean's Undergraduate Student Advisory Council (DUSAC)**

1. Purpose: The DUSAC will represent the College's undergraduate student body to the Dean and provide input on College and department policies and procedures.
  - a. They will facilitate dialogue and relationship building among students, staff, faculty, and alumni.
  - b. The DUSAC will listen to student concerns and advocate on their behalf to the Dean's Office and the Academic Programs Office to support an equitable, accessible, and high-quality academic experience for all students of the College.
  - c. The DUSAC will serve to unite the AGNR student body for professional and social events and causes, and is committed to fulfilling its responsibilities of abiding by the University's policies.
2. Membership: The DUSAC shall be composed of the following voting members elected each academic year:

- a. One (1) representative from each Academic Department including the IAA and the Environmental Science and Policy program.
  - b. One (1) member representing the AGNR Peer Mentor program.
  - c. One (1) member representing the AGNR Ambassador program.
  - d. One (1) member representing the AGNR Student Council.
  - e. One (1) member representing AGNR's China 2+2 Program.
  - f. One (1) member representing MANRRS.
  - g. Two (2) At-Large members elected from the entire undergraduate student body.
3. Organization & Executive Board
- a. Organization: Membership shall be limited to current undergraduate students at the University of Maryland, College Park and AGNR. The Organization will meet once per semester with the Dean of the College.
  - b. Executive Board: The DUSAC will be managed by an Executive Board that will be elected annually by the membership. They will be responsible for the finances, activities, scheduling, and general management of the DUSAC as a whole.
    - i. The Executive Board will consist of at least three (3) nominated and elected members currently serving on the DUSAC.
    - ii. The roles and responsibilities of the Executive Board members are outlined in the DUSAC Bylaws.
    - iii. The Executive Board will be elected once per year by a majority vote of the DUSAC.
4. Meetings
- a. The DUSAC will hold meetings at least once a month during the academic year. The schedule will be established at the beginning of each semester.
  - b. A quorum will be a simple majority of the members.
  - c. The DUSAC meetings will follow "Robert's Rules of Order for Small Committees."

**C. Dean's Graduate Student Advisory Council (DGSAC)**

1. Membership: The Dean's Graduate Student Advisory Council (DGSAC) shall be composed of at least one voting representative from each of the College's academic departments that offers graduate degrees, and at least three but no more than five At-Large voting members. The representatives will be elected by each department each academic year. At-large members will be nominated by the units and elected in a College-wide election process.
2. Functions and Responsibilities:
  - a. Advise the Dean and provide a forum for the exchange of information and discussion of matters pertinent to the graduate experience in the College.
  - b. Coordinate programs among the students, faculty, and alumni.
  - c. Evaluate University, College, and department information and policies.
  - d. Hear student's concerns and be the voice of the College's graduate student population to the Dean's Office and Departmental Graduate Program Offices.
  - e. Facilitate relationships between departments, faculty, staff, students, and alumni and the Office of the Dean, and to foster a sense of community in the College.
  - f. Educate students on academic policies and procedures.
  - g. Assess DGSAC initiatives and find ways to promote its mission and purpose.
3. Officers: The officers of DGSAC shall be the Chair and other officers as specified in the DGSAC constitution. The officers shall be elected annually by a majority vote of the members of DGSAC.
4. Meetings and Notices:
  - a. Meetings shall be held at least monthly during the academic year at a time and place designated by the officers of DGSAC. In order to conduct business a quorum as defined by a simple majority of the members will be required.
  - b. Minutes shall be distributed after each meeting.
  - c. Notices of regular meetings shall be sent to all DGSAC members on a regular basis. A summary of DGSAC activities email shall be distributed periodically to all AGNR graduate students and posted on the DGSAC website.

5. Committees: The officers of DGSAC may constitute standing and ad-hoc committees as deemed necessary.

**D. Staff Advisory Council (SAC)**

1. Purpose: To function as an advisory board to the Dean of AGNR, and to provide a mechanism for input on issues and concerns of campus and non-campus staff.
2. Membership: SAC Membership shall consist of one representative elected from the exempt and non-exempt staff from each of the following units: AREC, ANSC, ENST, IAA, NFSC, PSLA, and VTMD; and two representatives elected from the exempt and non-exempt staff from both MAES and UME.
3. Elections for representatives will occur each fall, in November.
  - a. Should the elections for representatives include no Exempt or no Non-Exempt Staff from AREC, ANSC, ENST, IAA, NFSC, PSLA, and VTMD as a group, a separate nomination and election process will be held for a single At-Large representative elected from the un-represented staff category(Exempt or Non-Exempt) collectively in the units without representation.
  - b. Similarly, should the elections result in no Exempt or no Non-Exempt staff representatives from MAES and UME as a group, a separate nomination and election process will be held for a single At-Large representative elected from the un-represented staff category (Exempt or Non-Exempt) in those units together.
4. Organization:
  - a. Elections will be held in each department/unit to select its representative(s). Terms of membership will be for two (2) years, beginning January 1 of the calendar year following election to SAC and may be re-elected with no term limits.
  - b. Whenever a mid-term vacancy occurs on SAC, it will be filled through a special election to complete the remainder of the term.
  - c. The Chair will be elected by SAC to call and preside over SAC meetings, and maintain communication with the Dean regarding SAC activities and issues needing attention.

- d. The Co-Chair will be elected by SAC to provide written notice of SAC meetings to all members, and assume the duties of the Chair in their absence.
  - e. The Chair and Co-Chair shall be elected from the SAC membership at the last quarterly meeting of the calendar year.
  - f. Committees may be assembled by the Chair, Co-Chair, or Dean of AGNR for specific purposes with specified completion dates.
5. Meetings: The SAC will meet with the Dean a minimum of three (3) times per year.
- a. A quorum is a simple majority of members, which will be required in order to conduct business.
  - b. Special meetings may be called by the Dean or the Chair of SAC.
  - c. Written notice of meetings shall be provided to all members of SAC.

#### **E. College Assembly**

1. Purpose: The purpose of the Assembly is to foster involvement of faculty, staff, and students in College affairs.
  - a. The Dean shall report to the Assembly.
  - b. The Assembly shall conduct the business of the College, as needed, and stand as the forum for recognition of College personnel achievements.
2. Membership: All faculty and staff members shall belong to the Assembly. Undergraduate students serving on the DUSAC and Graduate Students serving on the DGSAC will also be included and will be invited to attend the Assembly.
3. Meetings: There shall be at least one Assembly meeting each academic year called by the Dean.
  - a. The Dean shall present a State of the College Address at one Assembly each year.
  - b. If formal business (e.g., a college-wide vote) is to be conducted, it will be done in accordance with Robert's Rules of Order Newly Revised and a quorum will be considered as 1/3 of the Assembly membership.
4. Organization: The Assembly shall be led by the Chair of the College Council. Organizational rules shall be established by the Assembly.

**VII. College Committees.** Standing College committees are established as indicated below. In addition, ad-hoc committees may be established at any time by the Dean. In addition to any ad hoc committees, there are three standing committees and two Councils.

**A. Appointments, Promotion, and Tenure (APT) Committee**

1. Purpose
  - a. The APT Committee shall review and make recommendations to the Dean on TTK faculty appointments and promotions submitted by College Units.
  - b. The APT Committee will advise the Dean on procedural and policy matters related to appointments, promotions, and tenure of TTK Faculty.
    - i. Policies and procedures recommended by the APT Committee shall at all times conform to approved University policies.
    - ii. Specific policies of the College process shall be written and made readily available to all interested parties.
2. Membership
  - a. The APT Committee shall consist of 8 total members with one (1) Full Professor member from each College Unit granting tenure (6) and two (2) Principal Agent members from UME.
  - b. Committee members will serve 3-year terms that are staggered.
  - c. The College APT Committee shall elect one of its members to serve as its Chair. An alternate Chair shall be elected to serve during consideration of cases from the Chair's Unit.
  - d. The Dean shall serve as a non-voting ex-officio on the APT Committee.
3. Voting: Committee members are all voting members, but will not vote on cases from their own Unit.
4. The composition and procedures of the College APT Committee are defined in the College APT Policy in Appendix 2.

**B. Professional Track (PTK) Faculty Committee**

1. Purpose
  - a. The PTK Faculty Committee shall review and make recommendations to the Dean on PTK Faculty promotions submitted by College Units.

- b. The PTK Faculty Committee will be responsible for developing and approving policies and procedures on matters related to PTK Faculty promotions.
  - i. Policies and procedures established by the PTK Faculty Committee shall at all times conform to approved University policies and guidelines.
  - ii. Specific PTK policies that outline the College process shall be written and made readily available to all interested parties, and are attached as Appendix 3 of this Plan.

## 2. Membership

- a. The PTK Faculty Committee shall consist of a minimum of three (3) PTK Faculty from the College who hold ranks at or above that of the promotion candidate(s).
  - b. The PTK Faculty Committee will elect its own Chair from within its membership.
  - c. Committee members will serve one (1) year terms, with renewal at the discretion of the Dean.
3. Voting: Committee members may not vote on candidate(s) from their own Units.
4. The composition and procedures of the College PTK Faculty Committee are defined in the College AEP Policy.

## C. **Programs, Curricula, and Courses Committee (PCC)**

- 1. Purpose: The PCC Committee reviews and makes recommendations to the Dean concerning: the establishment, modification, or termination of College programs, curricula, or courses leading to academic degrees or upper-level certificates; and the creation, abolition, or reassignment of departments of instruction, bureaus, centers, institutes, or other units whose purpose includes academic instruction leading to a University degree or upper-level certificate.
- 2. The PCC Committee reviews and makes recommendations, through the Dean and to the Graduate Council prior to the PCC for proposals involving graduate programs.
- 3. The Committee shall be especially concerned with the thoroughness and soundness of all proposals, with their role in meeting the mission of the



College or University, the need for the proposal, its effect on available resources, appropriateness of the sponsoring group, and conformity with existing regulations.

4. Membership: The PCC Committee shall consist of one (1) faculty member (TTK or PTK) elected from each Academic Unit within the College, with the exception of the IAA.
  - a. The IAA will have a representative with full voice but will vote only on matters pertaining to the courses and curricula of the IAA that progress through the Senate PCC Committee and VPAC.
  - b. Members will be elected from their units for three (3) year terms based on their unit's Plan of Organization.
  - c. The Associate Dean for Academic Programs shall serve as an ex-officio member of the PCC Committee.
5. Organization: The Chair of the PCC Committee will be elected from within its membership and by its members each year and will serve for that academic year. The Chair may be re-elected for up to two more consecutive terms.
6. Meetings: Meetings will be held monthly or as needed to complete the PCC Committee's charges in a timely manner.
7. A quorum of greater than 50% of voting members must be present in order for business to be conducted.

#### **VIII. Unit Plans of Organization**

- A. Each Unit of the College shall establish a Plan of Organization.
- B. Unit Plans of Organization shall conform to both the College and the University's Plan of Organization.
- C. Unit Plans will be reviewed internally by the FAC at least every ten (10) years or following any revision of the College Plan of Organization.

#### **IX. College Senators**

- A. AGNR members of the University Senate shall be elected according to the procedures set forth in the UMD Plan, and the Unit Plans of Organization that must follow the University of Maryland requirements that both TTK and PTK are represented on nominating committees.
  1. Election of TTK Faculty Senators. The TTK Faculty Senator elections shall be conducted within each Unit as specified in their Plans of Organization.

- a. All TTK faculty in each Unit conducting elections are eligible to nominate colleagues to fill the Unit's Senate seat, as well as the College's At-Large Senate seat(s).
  - b. The At-Large seats will be elected by all TTK faculty in the entire College.
  - c. Units shall make every effort to ensure that every eligible TTK faculty member has the opportunity to submit nominations.
  - d. For the purposes of apportionment, all Units, Academic and Non-Academic, shall be treated alike, with the exception of UME.
  - e. TTK Faculty Senators shall be elected from each Unit and At-Large.
  - f. Each Unit shall have no more than one (1) TTK Faculty Senator representing that unit solely, with the exception of UME that has three (3) Senators. Additional representative(s) will be elected At-Large from the College.
  - g. Faculty Senators will serve a term of three (3) years.
  - h. Elections for the upcoming academic year shall ordinarily conclude by February 1 to ensure that newly elected Senators are eligible to run for elected committees and councils of the University Senate.
  - i. Replacement Senators, whether temporary or for the remainder of a term, will be elected using the same procedures as are used for regular elections.
2. Election of PTK Faculty Senators. PTK Faculty Senators will be elected following the same procedures as the TTK Faculty Senators and will be elected, one (1) from UME, one (1) from the IAA due to the number of PTK Faculty positions held by those units. The additional representative(s) will be elected At-Large from the College.
  3. Election of AGNR Graduate and Undergraduate Student Senators.
    - a. Eligibility requirements, the apportionment of student Senator seats, and terms lengths for student Senators are defined in the UMD Plan.
    - b. The University Senate Office runs the online candidacy and elections process for all student Senators.
    - c. All undergraduate students with a primary major in an academic program within AGNR and all graduate students in graduate programs within the College will be encouraged to nominate themselves to run to be a student Senator.

- d. The College will also encourage students involved in DUSAC and DGSAC to run as candidates in the Senate elections. Eligibility and term of student Senators are defined in the UMD Plan.

**X. Amendments**

- A. Proposed amendments to this Plan of Organization should be presented in writing to the Chair of the FAC.
- B. The Chair shall schedule proposed amendments for discussion and action at a regular or special meeting of the College Assembly.
- C. The Chair shall notify faculty, staff, and students in the Assembly in advance of the meeting, through Unit Chairs or Directors, of the proposed amendment.
- D. An amendment shall be adopted with a majority assenting vote of those present at the Assembly meeting.

**XI. Adoption.**

This Plan shall be adopted upon approval by a majority of the faculty and staff of the College voting on the Plan, and with the approval of the University Senate, and the President.

**XII. Review.**

This Plan shall be reviewed at least every ten (10) years by the College FAC and the University Senate in compliance with the UMD Plan and may be amended at any time as specified in Section X. above.

**XIII. Appendices**

- A. Appendix 1 – College Organizational Chart
- B. Appendix 2 – College APT Policy
- C. Appendix 3 – College AEP Policy