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October 21, 2013

Mary Ann Rankin  
Senior Vice President & Provost  
Mr. Vincent Novara  
Chair, University Senate

Dear Provost Rankin & Senate Chair Novara,

I am writing on behalf of the Joint Provost/Senate APT Guidelines Task Force in regard to our charge for the "Review of the University of Maryland Guidelines for Appointment, Promotion, and Tenure" (Senate Doc. No. 12-13-24). The Task Force was officially charged with this review in February 2013 and expected to report to the Senate and Provost by December 2013. However, due to the complex nature of this topic, the Task Force will require an extension of this deadline.

The Task Force decided to divide into several subcommittees to thoroughly review the multiple facets of the APT process while considering best practices and guiding principles. The task force's internal review and research process turned out to be more complex than originally planned. Thus, I am writing to request an extension for the committee's review of this important topic.

Members of the Task Force have committed to convening throughout the fall semester in order to complete consideration of the relevant topics. In addition, the Task Force would like to provide a status update at the December 10, 2013 University Senate meeting in order to collect input on the major guiding principles. This information will help the task force adapt and finalize its report accordingly.

We ask that the Senate Executive Committee (SEC) add a status update from the Chair of the Joint Provost/Senate APT Guidelines Task Force as a Special Order on the December 10, 2013 Senate agenda. We respectfully request an extension until February 14, 2014. Thank you for your consideration of this request.

Sincerely,

A handwritten signature in cursive script that reads "Bradley D. Hatfield".

Bradley D, Hatfield, Ph.D., FACSM, FNAK  
Professor and Chair  
Department of Kinesiology  
Associate Dean for Faculty Affairs  
Affiliate, Center on Aging  
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Cc: Reka Montfort, Director, University Senate